

Ministry of Natural
Resources and Forestry

Integration Branch

300 Water Street
Peterborough, ON
K9J 8M5

Ministère des Richesses
naturelles et des Forêts

Direction de l'intégration

C.P. 7000
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Peterborough (Ontario)
K9J 8M5



TO TENANTS LOCATED ON CROWN LAND

The Municipal Property Assessment Corporation (MPAC) is responsible for property assessment in the Province of Ontario. MPAC does not send Assessment Notices to Crown land tenants in organized municipalities. In unorganized areas, MPAC notifies Crown land tenants of changes to their assessment via the MPAC assessment notice.

As a tenant on Crown land, your total tax payable is based on MPAC's Current Value Assessment. If you wish to review the assessed value of your tenanted site:

1. Contact MPAC directly

By mail: P.O. Box 9808 Toronto, ON M1S 5T9

By telephone: 1-866-296-6722

By e-mail: enquiry@mpac.ca

You will be required to provide the roll number associated with your property, which can be found on your previous tax invoice. If you wish to view a profile of your property online, contact MPAC for an access key, then visit www.aboutmyproperty.ca.

If you are dissatisfied with MPAC's Current Value Assessment:

The mandatory first step is to file a Request for Reconsideration (RfR) with MPAC by **March 31, 2019**. If you are still dissatisfied with your assessment of the property after you receive the results of the RfR from MPAC, you can appeal to the Assessment Review Board (ARB), an independent tribunal of the Ministry of the Attorney General of Ontario. The appeal deadline is 90 days after the mailing of the RfR decision.

Note that you will require authorization from the Ministry of Natural Resources and Forestry (MNRF) to act on its behalf should you wish to have MPAC reconsider the assessment of the property. **Therefore, by means of this letter, MNRF is authorizing you, the tenant, to act as its Agent for the Request for Reconsideration process for your tenanted site.**

Yours Truly,

A handwritten signature in black ink that reads "K. Keating".

Kim Keating
Supervisor, Land Business Unit